



भारत सरकार/ GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS
नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

F.No.22-49/1/2021-PER-DGS

Dated 29.07.2024

C I R C U L A R

Subject: Appointment of First Appellate Authority /Public Information Officer under Right to Information Act, 2005 – modification req.

In partial modification of the Circular of even number dated 3rd April, 2024, 23rd March, 2023 and 04th August, 2022, the Competent Authority, in pursuance of Section 5(2) of the Right to Information Act, 2005, appoints the following officers of the Directorate General of Shipping, Mumbai as Assistant Public Information Officers, Public Information Officers and Appellate Authorities, in respect of technical and non-technical branches of the Directorate.

Area of functions and matters seeking information on	Name, Designation and complete office address of the Assistant Public Information Officer	Name, Designation and Complete office address of the Public Information Officer	Name, Designation and Complete office address of the Appellate Authority
	2	3	4
Non-Technical and Administrative matters			
Personnel Branch		Shri PL. Muthu, Executive Officer Tel : 022-25752053 [D] 022- 25752060(D) 25752040/41/42/43/45 Email : muthu.pl@gov.in	Shri Deependra Singh Bisen Dy. Director General of Shipping Tel.: 022-25752015 (D) 25752040/41/42/43/45 Email: singh.deependra@nic.in
Crew-I		Shri Ram Sajan Gupta, Executive Officer Tel.:022-25752027(D) Tel.:25752040/41/42/43 Email :rgupta-dgs@gov.in	Capt. Manish Kumar, Nautical Surveyor-cum-DDG(Tech) Tel.:022-25752028 Office Tel : 25752040/41/42/43/45 manish.kumar-dgs@gov.in
Crew-II		Shri Ram Sajan Gupta, Executive Officer Tel.:022-25752027(D) Tel.:25752040/41/42/43 Email :rgupta-dgs@gov.in	Capt. Daniel Joseph, Nautical Surveyor-cum-DDG(Tech) Tel:022-25752015 Office Tel : 25752040/41/42/43/45 danieljohn-dgs@gov.in

9वीं मंजिल, बीटा बिल्डिंग, आई थिंक टेक्नो कैम्पस, कांजूर गाँव रोड, कंजूरमार्ग(पूर्व), मुंबई - 400042

9th Floor, BETA Building, I-Think Techno Campus, Kanjur Village Road, Kanjurmarg (E), Mumbai-400042

फोन/Tel.: 91-22-25752040/1/2/3, फैक्स/Fax.: 91-22-25752029/35 ई-मेल/E-mail : dgship-dgs@nic.in वेबसाइट/Website: www.dgshipping.gov.in

Finance & Accounts		Shri N.R. Raut, Assistant Hydrographic Surveyor Tel : 022-25752022 [D] 25752040/41/42/43/45 Ext. 232 [O] Email : ahsmpso-dgs@gov.in	Shri Ash Mohomad Dy. Director General of Shipping Tel.: 022-25752025 (D) 25752040/41/42/43/45 Email : amohd-dgs@nic.in
Training Branch		Shri Jitendra Jadhav Asstt. Director General of Shipping Tel.: 022 25752060 (D) 25752040/41/42/43/45 Email : j.jadhav@gov.in	Shri Deependra Singh Bisen Dy. Director General of Shipping Tel.: 022-25752015 (D) 25752040/41/42/43/45 Email: singh.deependra@nic.in
Shipping Development		Shri N.R. Raut Assistant Hydrographic Surveyor Tel : 022-25752022 [D] 25752040/41/42/43/45 Ext. 232 [O] Fax:022-25752029/35 Email : ahsmpso-dgs@gov.in	Shri Shitesh Ranjan Ship Surveyor-cum-DDG (Tech) Tel.: 022- 25752060(D) 25752040/41/42/43/45 Fax: 022-25752029/35 Email : shitesh.ranjan@gov.in
Merchant Shipping Law		Shri PL. Muthu, Executive Officer Tel : 022-25752053 [D] 022- 25752060(D) 25752040/41/42/43/45 Email : muthu.pl@gov.in	Shri Shitesh Ranjan Ship Surveyor-cum-DDG (Tech) Tel.: 022- 25752060(D) 25752040/41/42/43/45 Fax: 022-25752029/35 Email : shitesh.ranjan@gov.in
Coastal Shipping		Shri PL. Muthu, Executive Officer Tel : 022-25752053 [D] 022- 25752060(D) 25752040/41/42/43/45 Email : muthu.pl@gov.in	Shri Shitesh Ranjan Ship Surveyor-cum-DDG (Tech) Tel.: 022- 25752060(D) 25752040/41/42/43/45 Fax: 022-25752029/35 Email : shitesh.ranjan@gov.in
International Co-operation		Shri PL. Muthu, Executive Officer Tel : 022-25752053 [D] 022- 25752060(D) 25752040/41/42/43/45 Email : muthu.pl@gov.in	Shri Shitesh Ranjan, Ship Surveyor-cum-DDG (Tech) Tel.: 022- 25752060(D) 25752040/41/42/43/45 Fax: 022-25752029/35 Email : shitesh.ranjan@gov.in
Multimodal Transport Operation		Shri Jitendra Jadhav Asstt. Director General of Shipping Tel.: 022 25752060 (D) 25752040/41/42/43/45 Email : j.jadhav@gov.in	Dr. Pandurang K. Raut, IRS Dy. Director General of Shipping Tel.:022-25752012(D) 25752040/41/42/43/45 Email: pandurang.raut@nic.in

Administration		Shri Jitendra Jadhav Asstt. Director General of Shipping Tel.: 022 25752060 (D) 25752040/41/42/43/45 Email :j.jadhav@gov.in	Dr. Pandurang K. Raut, IRS Dy. Director General of Shipping Tel.:022-25752012(D) 25752040/41/42/43/45 Email:pandurang.raut@nic.in
Vigilance		Ms. Archana P. Naik, Executive Officer Tel.:022-25752016(D) Office Tel : 25752040/41/42/43/45 Email:archana- dgs@gov.in	Dr. Pandurang K. Raut, IRS Dy. Director General of Shipping Tel.:022-25752012(D) 25752040/41/42/43/45 Email:pandurang.raut@nic .in
Coordination		Shri Jitendra Jadhav Asstt. Director General of Shipping Tel.: 022 25752060 (D) 25752040/41/42/43/45 Email :j.jadhav@gov.in	Dr. Pandurang K. Raut, IRS Dy. Director General of Shipping Tel.:022-25752012(D) 25752040/41/42/43/45 Email:pandurang.raut@nic.in
RTI Branch/Parliament Questions/ VIP & Parliament References/PG Grievance & CPGram		Ms. Archana P. Naik, Executive Officer Tel.:022-25752016(D) Office Tel : 25752040/41/42/43/45 Email:archana- dgs@gov.in	Dr. Sudhir Kohakade Dy. Director General of Shipping. Tel.:022-25752016(D) Office Tel : 25752040/41/42/43/45 Email:Sudhir.kohakade.@gov.in
Help Desk		Ms. Archana P. Naik, Executive Officer Tel.:022-25752016(D) Office Tel : 25752040/41/42/43/45 Email:archana- dgs@gov.in	Shri Deependra Singh Bisen Dy. Director General of Shipping Tel.: 022-25752015 (D) 25752040/41/42/43/45 Email: singh.deependra@nic.in
Computer cell /e- Gov. cell -I		Shri Jitendra Jadhav Asstt. Director General of Shipping Tel.: 022 25752060 (D) 25752040/41/42/43/45 Email :j.jadhav@gov.in	Shri Ravi Moka, Ship Surveyor cum DDG (Tech) Tel.:022-25752015 Office Tel : 25752040/41/42/43/45 ravi.k43@gov.in
Computer cell /e- Gov. cell -II (Work related to Sr. No. 1 of Office Order No.97/2024 dated 16.07.2024		Shri Jitendra Jadhav Asstt. Director General of Shipping Tel.: 022 25752060 (D) 25752040/41/42/43/45 Email :j.jadhav@gov.in	Shri Deependra Singh Bisen Dy. Director General of Shipping Tel.: 022-25752015 (D) 25752040/41/42/43/45 Email: singh.deependra@nic.in

Hindi (Raj Bhasha)		Shri V.P. Singh Bhadauria, Asstt. Director (Raj Bhasha) Tel.: 022-25711250(D) 25752040/41/42/43/45 Fax: 022-25752029/35 Email : bhadauria-dgs@gov.in	Dr. Sudhir Kohakade Dy. Director General of Shipping. Tel.:022-25752016(D) Office Tel : 25752040/41/42/43/45 Fax:022-25752029/35 Email :Sudhir.kohakade.@gov.in
Shipbuilding Subsidy		Shri N.R. Raut, Assistant Hydrographic Surveyor Tel : 022-25752022 [D] 25752040/41/42/43/45 Ext. 232 [O] Email : ahsmpso-dgs@gov.in	Shri Ravi Moka, Ship Surveyor cum DDG (Tech) Tel.:022-25752015 (D) 25752040/41/42/43/45 Email: ravi.k43@gov.in
NEW ADDITION			
Maritime safety Branch		Shri PL. Muthu, Executive Officer Tel : 022-25752053 [D] 022- 25752060(D) 25752040/41/42/43/45 Email : muthu.pl@gov.in	Capt Anish Joseph, Nautical Surveyor-cum-DDG (Tech) Tel.: 022 25752028 (D) 25752040/41/42/43/45 Email: anish-dgs@gov.in
Engineering matters			
All matters concerning Engineering Wing including Examinations, Assessment and Certification		Shri Aniruddha Chaki, Engineer & Ship Surveyor, Tel :022-25752024 [D] 25752040/41/42/43 email :chaki-gs@nic.in	Shri Ajithkumar Sukumaran, Chief Surveyor with the Govt.of India-cum- Additional DG (Engineering) Tel.: 022 25752008 25752040/41/42/43 Email :cs-dgs@nic.in
Technical –Nautical matters.			
All matters concerning Nautical Wing including Examinations, Assessment and Certification		Shri B. Mohapatra Senior Radio Surveyor Tel : 022-25711225 (D) 25752040/41/42/43/45 Email :mohapatra.balu@gov.in	Capt. Nitin Mukesh, Nautical Surveyor-cum-DDG (Tech) Tel : 022-25752047 [D] 25752040/41/42/43/45 Email : n.mukesh@gov.in

Technical – Naval Architecture matters			
All matters concerning construction Of ships	--	Shri Nebu Oommen, Ship Surveyor-cum-DDG [Tech] Tel : 022-25752056; 25752040/41/42/43/45 Email:nebu.oommen@gov.in	Shri Pradeep K. Sudhakar, Chief Ship Surveyor (i/c) Tel : 022 25752006 (D) 25752040/41/42/43/45 Email :pradeepsk-dgs@gov.in

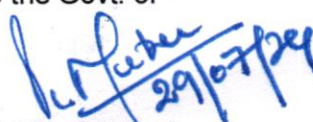
2. All the RTI applications received in the concerned branches will be examined and reply will be issued directly to the applicant by the Public Information Officer appointed for concerned branch. All the appointed officers should registered themselves on "RTI Request & Appeal Management Information System [RTI-MIS] portal on <https://rtionline.gov.in/RTIMIS/login/index.php> and reply to RTI application should be sent online by uploading the same on the said portal within the prescribed time limit. The reply can be sent by post as well, wherever requested.

3. It is requested to all FAA /CPIO/APIO to handover existing ID and PW of RTI request and Appeal Management Information System [RTI-MIS] to their successor in order to get access to all existing applications /appeals to be replied. Names of new FAA/CPIO/APIO will be updated in Mater Updation in RTI-MIS after getting details of FAA in <https://rtionline.gov.in/RTIMIS/NODAL/addappellate.php> and CPIO in <https://rtionline.gov.in/RTIMIS/NODAL/addepio.php> by Nodal Officer [RTI].

4. It is observed that some RTI applications pertain to information related to more than one branches. In such cases, the branch to which the first question of RTI application relates to, shall give the reply. The consolidated reply should be sent to the applicant after taking the inputs from the other related branches. The similar procedure will be followed with regard to appeal, by the Appellate Authority of the concerned branch.

5. In the absence of CPIO and FAA of the concerned branch, the link officer may deal with the disposal of RTI request within the time limit.

6. This issues with the approval of the Director General of Shipping and Secretary to the Govt. of India.


[PL. Muthu]
Executive Officer [PB]

To,

1. All Officers
2. All Branches

Copy for information to :

1. Sr.PS to DG
2. Sr.PS to Addl. DG
3. Guard File

Copy to Computer Cell, with a request to put the circular on DGS website.
Hindi Cell with a request to put Hindi version in the website.