File No. 20-16/4/2020-O/o TRG-DGS (2101)   Date: 22.03.2022

DGS Order No. 11 of 2022

Re-Opening of Maritime Training Institutes under controlled conditions and further relaxation in the issued SOP for Pre-Sea and Post - Sea.

1. Whereas, the Directorate has issued DGS Order no. 32 of 2021 dated 22.10.2021 whereby permits (a) Pre-Sea MTIs to conduct physical classes for pre – sea courses, with 100% approved capacity, (b) Post-Sea Institute to conduct practical with 50% of the approved batch strength (c) The MTIs approved for Simulator Courses were allowed to take 100% candidates of the approved batch strength for physical classes and (d) MTI allowed to conduct practical's where entry into the water body is required.

2. Whereas, the Directorate General of Shipping vide DGS Order 02 of 2022 dated 14.01.2022 restricted practical training with the 50% of the approved capacity and prohibited entry into water body/swimming pool.

3. Whereas, the Directorate had issued Guidelines for Online Exit exam for DGS approved modular courses vide DGS Training Circular 17 of 2020 dated 24/04/2020.

4. Whereas, as per the Para 9 of DGS Training Circular 17 of 2020 dated 24/04/2020 Para 13 *"The facility for the exit exam and the records of exit examination shall be categorically inspected during any inspection after 15/ 05/2020. Inspection of facility for exit exam and records of exit exam shall also be part of all inspections"*.
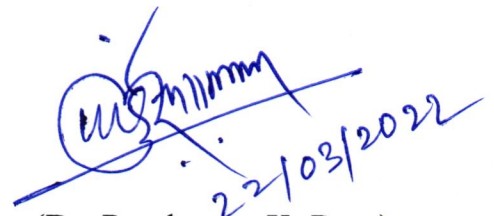
5. Whereas, the Directorate General of Shipping vide DGS Order 20 of 2020 dated 14.01.2022 has issued Standard Operating Procedure and Instructions for conduct of EXIT Examination by MTI.

6. Whereas, Ministry of Home Affairs, Government of India has issued fresh guidelines for Surveillance, containment and caution vide Order No. 40-3/2020-DM-I(A) dated 25.02.2022.

7. Whereas, the Directorate has received many request from stake holders informing that most of the State Government and local authorities have now relaxed COVID related restrictions and allowed Training and Educational Institutes to function with full approved capacity. Further the State Government and local authorities have allowed the use of swimming pool.

8. Whereas, taking note of the present Covid – 19 situation and recent orders issued by the Central Govt./ State Govt. / Local authorities, the Directorate General of Shipping allows functioning of the Maritime Training Institutes as mentioned below:

   i. Whereas, now both Pre-Sea and Post-Sea MTIs are allowed to conduct physical classes with 100% approved capacity.

   ii. Whereas, all Maritime Training Institutes (MTIs) are allowed to conduct practical's including use of swimming pool/water body and visit to Hospital with 100 % capacity for the approved maritime Courses.

   iii. Whereas, all Maritime Training Institutes are allowed to conduct approved Simulator Courses with 100 % capacity.

   iv. Whereas, all MTIs have to follow three tier learning mechanism for post sea courses i.e. e-learning, physical classes and online exit examination (at MTI only). **The MTI may continue online classes only upto 31.03.2022.**

   v. Whereas, the pattern of issuance of Digital Certificate i.e., Part A and Part B will discontinue with immediate effect from 21.03.2022. It has been decided by the Directorate that from now onwards on successful completion of three tier of

learning, the MTI has to generate a single and final digitally signed course completion certificate through the DG Shipping e-governance system.

vi.   Whereas, all those seafarers those who have obtained only Part 'A' digital course certificate and are waiting to undergo practical's to obtain Part 'B' digital course certificate may approach MTI and for all such cases MTIs are allowed to conduct practical's and issue Part 'B' digital course certificate to these seafarer as per Annexure of DGS Order No. 13 of 2021 dated 18.03.2021.

vii.   Whereas, it is expected that the MTIs are having dedicated computer labs and required infrastructure as per the issued Guidelines. The MTIs have to arrange an examination hall, having sufficient number of computers/laptops with IP cameras. Computers/Laptops cameras are to be so arranged that multiple face detentions should be avoided during the exam. Examination Room/Computer Lab should be well illuminated, having one or two CCTV cameras for continuous recording. **It is to further clarify that all the candidates have to appear for online Exit Exam from MTI premises on the last date of theory. In case, if a candidate fails in his online Exit Exam, then for the next attempt he has to again appear from the same concerned MTI only.**

viii.   Whereas, at present the exit exam is configured to allow only one machine connected to a dedicated single IP address. The MTIs may need multiple machines accessing exit exam facility through the same IP address. MTIs are therefore requested to fill in the information in Annexure 1 and mail to training-dgs@nic.in; info@dgsexams.in immediately. On verifying the same all such machine of MTI mapped with IP addresses will be enabled for multiple users.

ix.   Whereas, the Directorate has issued DGS Order No. 27 0f 2020 dated 01.10.2020 putting responsibility on MTI to upload correct data of candidates at the time of uploading of batch detail on e-governance system and DGS Order 07 of 2021 dated 28.01.2021 on procedure for photo/signature updation and verification. The Directorate in last one year has received number of grievances from the seafarer for incorrect name, surname, photo, signature, discipline (e.g. nautical/Engineering etc.) on the digitally issued course certificate/CoP. Once

again all MTIs are directed to comply strictly with the issued guidelines and ensure that candidate/seafarer profile has been updated with the latest photo, signature, discipline, passport and all other details. Only after assuring that the seafarer profile has been updated MTI may upload batch details for the course.

x. This Order is issued with a condition that it shall be subject to any further orders/SoP/Guidelines which are or may be issued with respect to Covid restrictions by Government of India or the State Government/any concerned authority within the jurisdiction of which the Maritime Training Institute is located.

9. These issues with the approval of the Director General of Shipping and Additional Secretary to the Government of India.

22/03/2022

(Dr. Pandurang K. Raut)
Deputy Director General of Shipping (Trg.)

MTI Name:
MTI Number:
IP Address:
No. of systems:

Sl. No.	Machine number (UUID)	IP Address
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

Steps to Follow:

1. Open Command prompt in your computer
2. Enter this command **wmic path win32_computer system product get uuid**
3. Press "ENTER"
4. You shall get the system UUID.