DIRECTORATE GENERAL OF SHIPPING, MINISTRY OF SHIPPING, GOVT. OF INDIA, MUMBAI				
THE GENERAL OF	TRAINING BRANCH	Ref: QMS 7.0 IS / ISO Clause No. 7.1		
साम्याः सुबन्धानः सन्तु	Sub: Format of pre-sea course completion certificates issued by the Maritime Training Institutes	File No. 21- 22011/1/2020-O/o Trg - DGS		
Approved by: Director General of Shipping, GoI	DGS Circular No.: 20 of 2020	Dated 27.05.2020		

- Whereas the Directorate had issued DGS Circular No. 18 of 2020 dated 24
   / 04 / 2020 relating to Shipboard training as part of the approved training
   programme for the pre-sea courses leading to Certificate of Competency or
   Certificate of Proficiency.
- 2. Whereas para 25.1.2 of the said Circular stated that –

"The shipboard training defined for each pre-sea training shall be mandatory for successful completion of the approved pre-sea training and subsequent issuance of certificate for successful completion of approved training programme for the pre-sea training. Upon successful completion of the approved training programme (pre-sea training and shipboard training), the Maritime Training Institute (MTI) shall carry out assessment of the "Training and Assessment Record" (TAR) book or the "Cadet Record Book" (CRB) and issue course completion certificate to the candidate. The format for course completion certificate for each pre-sea training shall be issued by the Directorate".

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- Whereas as per para 25.1.2 of the said Circular and as stated above, the format for course completion certificate for each pre-sea training shall be issued by the Directorate.
- In view of the above, the Directorate has now prescribed the format for course completion certificate for each pre-sea training and enclosed as Annexures to this Training Circular.
  - 4.1. Annexure 1 BE / B-Tech Marine Engineering Course completion certificate.
  - 4.2. Annexure 2 B. Sc (Nautical Science) Course completion certificate.
  - 4.3. Annexure 3 Graduate Marine Engineering (GME) Course completion certificate.
  - 4.4. Annexure 4 Diploma in Nautical Science (DNS) Course completion certificate.
  - 4.5. Annexure 5 Electro Technical Officer (ETO) Course completion certificate.
  - Annexure 6 Training for General Purpose Rating (GP Rating) Course completion certificate.
  - 4.7. Annexure 7 Certificate Course for Maritime Catering (CCMC) Course completion certificate.
  - 5. As and when the candidates are required to submit the course completion certificate for any of the pre-sea maritime course, the candidates shall be required to submit the following attachments along with the pre-sea course completion certificate.
    - 5.1. Attachment 1 Copy of the pre-sea course completion certificate (Degree / Diploma / course certificate).

- 5.2. Attachment 2 Copy of the evidence for shipboard training (Sea service testimonials and company letter).
- 5.3. Attachment 3 Copy of the certificate for successful assessment of TAR book / Cadet Record Book of the approved shipboard training.
- This Training Circular enters in to force from 01 / 06 / 2020. 6.

This issues with the approval of the Director General of Shipping, 7. Government of India.

(Ashish Wankhede)

Dept. Director General of Shipping TRAINING

To

l. All Maritime Training Institutes. 2. Principal Officers, MMD, Mumbai/Chennai/ Kolkata/ Kochi/ Kandla 3. Shipping Masters, Mumbai/ Kolkata/Chennai 4. INDOS Cell. DGS, GOl, Nau Bhavan Building. Mumbai- 400 038. 5. Nautical Branch, DGS, GOI 6. Engineering Branch, DGS. GOI 7. Training Branch 8. Hindi Cell 10. Computer Cell, DGS, GOI with a request to upload. 12. Guard File. 13. Sr. pS ro DG(S) for information. 14. Sr. PS to Addl. DG(S) for information.

# MTI Name

Logo	17111	Itallie	
MTI No: XXXXXX		CERTIFICATE No	o: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
This is to certify that  MTI Roll No  C.D.C. No.  Indian National	Name as in passport	Date of Birth Passport No.	(DD-MM-YYYY)
Database (INDoS No.)	has succe	essfully completed	
4 YEARS BAC	CHELOR OF E		ARINE) DEGREE
		and	
	has succ	essfully completed	
of not less than 6 mo	onths while sailing as durir	ARD TRAINING  Trainee Marine Engineer on the period (DD-MM-YYY)  and	n board ships belonging to <b>Y)</b> to <b>(DD-MM-YYYY)</b>
as Trainee Marine E evidenced in the Train	RED SHIPBO Engineer for the perior ing and Assessment Programme conforms U. Section A-III/1 and	the requirements of the	PROGRAMME shipboard training, and as ject Work on (DD-MM-YYYY) STCW Convention 1978 (as torate General of Shipping,
Candidate photo	Issued at <u>Place</u> Date o	on <u>DD-MM YY</u> of Expiry: UNLIMITED	
Signature	place consider a final f	Signature	Signature
Signature of Can		ne of Course In-charge DoS No: XXXXXXXX	Name of Principal INDoS No: XXXXXXXX

# MTI Name

MTI No: XXXXXX		CERTIFICATE No: XXXXXXXXXXXXXXXXXX		
This is to certify that	: Name as in Passport			
MTI Roll No	:	Date of Birth	(DD-MM-YYYY)	
C.D.C. No.	:	Passport No.	:	
Indian National Database (INDoS No.)	: <u></u> -			

has successfully completed a

### 3 YEARS BACHELOR OF SCIENCE (NAUTICAL SCIENCE)

DEGREE from (DD-MM-YYYY) to (DD-MM-YYYY)

and

has successfully completed

#### SHIPBOARD TRAINING

of not less than 12 months while sailing as a Deck Cadet on board ships belonging to during the period (DD-MM-YYYY) to (DD-MM-YYYY)

Name of the Company

has successfully completed

### STRUCTURED SHIPBOARD TRAINING PROGRAMME

as Deck Cadet for the period of not less than 12 months shipboard training, and as evidenced in the Cadet Record Book and associated Activity and Project work on (DD-MM-YYYY)

The above Training Programme conforms to the requirements of the STCW Convention 1978 (as amended), Chapter II, Section A-II/1 and is approved by **The Directorate General of Shipping, Government of India** 

Candidate Photo

Issued at Place on DD-MM YYYY

Date of Expiry: UNLIMITED

Signature

Signature of Candidate

Signature

Name of Course In-charge INDoS No: XXXXXXXX

Signature

Name of Principal INDoS No: XXXXXXXX

# **MTI Name**

-090		
ITI No: XXXXXX	CERTIFICATE No.	o: XXXXXXXXXXXXXXXX
nis is to certify that	Name as in Passport	
ITI Roll No :	Date of Birth	(DD-MM-YYYY)
.D.C. No. :	Passport No. :	
ndian National Patabase (INDoS No.)		
	has successfully completed	700
	ONTHS PRE - SEA TRAINING	
GRA	DUATE MECHANICAL ENGING from (DD-MM-YYYY) to (DD-MM-YYYY)	NEER
	and	
	has successfully completed	
	SHIPBOARD TRAINING	
of not less than 6 belonging to	months while sailing as Trainee Marine Engine, during the period (DD-MM-YYY) the Company	eer on board ships ( <u>Y)</u> to <u>(DD-MM-YYYY)</u>
Name of	and	
	has successfully completed	
CTOUCTUR	ED SHIPBOARD TRAINING P	ROGRAMME
	Engineer for the period of not less than 6 month the Training and Assessment Record and asso (DD-MM-YYYY)	ns snippoaru trairiiry,
The above Training 1978 (as amend	g Programme conforms to the requirements of a ed), Chapter III, Section A-III/1 and is approved General of Shipping, Government of India	by The Birdeleran
Candidate	Issued at <u>Place</u> on <u>DD-MM YYYY</u>	
Photo	Date of Expiry: UNLIMITED	
	Date of Expliny, Co. Emm	
Signature	Signature	Signature
Signature of Candid	Name of Course In-charge INDoS No: XXXXXXXX	Name of Principal

### MTI Name

MTI No: XXXXXX		CERTIFICATE No: XXXXXXXXXXXXXXXXXX		
This is to certify that	: Name as in Passport			
MTI Roll No	:	Date of Birth	(DD-MM-YYYY)	
C.D.C. No.	:	Passport No.	:	
Indian National Database (INDoS No.)	:			

has successfully completed

#### ONE YEAR PRE - SEA DECK CADET COURSE

from (DD-MM-YYYY) to (DD-MM-YYYY)

for award of a

#### DIPLOMA IN NAUTICAL SCIENCE

leading to B.Sc. (Applied Nautical Science) Degree

and

has successfully completed

#### SHIPBOARD TRAINING

of not less than 18 months	while sailing as a Deck Cadet on board ships belonging to during the period (DD-MM-YYYY) to (DD-MM-YYYY)
Name of the Company	and

has successfully completed

### STRUCTURED SHIPBOARD TRAINING PROGRAMME

as Deck Cadet for the period of not less than 18 months shipboard training, and as evidenced in the Cadet Record Book and associated Activity and Project work on (DD-MM-YYYY)

The above Training Programme conforms to the requirements of the STCW Convention 1978 (as amended), Chapter II, Section A-II/1 and is approved by **The Directorate**General of Shipping, Government of India

Candidate Photo

Issued at Place on DD-MM YYYY

Date of Expiry: UNLIMITED

Signature

Signature

Signature

Signature of Candidate

Name of Course In-charge INDoS No: XXXXXXXX

Name of Principal INDoS No: XXXXXXX

# MTI Name

-090		
ITI No: XXXXXX	CERTIFICA	TE No: XXXXXXXXXXXXXXXXX
his is to certify that	Name as in Passport	
ITI Roll No	Date of Birth	n : (DD-MM-YYYY)
D.C. No.	Passport No	o. ` :
ndian National Database (INDoS No.)		
	has successfully completed	
	MONTHS PRE - SEA TRA	
ELEC	TRO-TECHNICAL OFFICE! from (DD-MM-YYYY) to (DD-MM-Y	R COURSE YYY)
	and	
	has successfully completed	
	SHIPBOARD TRAININ	G
fund loop than 9	" while sailing on Trainge ETO / Tra	ainee FO on board ships
of not less than o	during the period (DD-MM)	1-YYYY) to (DD-MM-YYYY)
Name of	the Company  and	
	has successfully completed	
STRUCTUE	RED SHIPBOARD TRAININ	G PROGRAMME
Tuines FTO /F	o for the period of not less than 8 months	s shipboard training, and as
evidenced in the	Training and Assessment Record and ass	sociated Project Work on
	(DD-MM-YYYY)	
The above Trainin	g Programme conforms to the requirement	nts of the STCW Convention
1978 (as amend	led) Chapter III. Section A-III/6 and is app	Toved by The Directorate
	General of Shipping, Government of	Illula
Candidate		.00/
Photo	Issued at <u>Place</u> on <u>DD-MM Y</u>	<u>YYY</u>
	Date of Expiry: UNLIMITED	
***************************************		
Signature	Signature	Signature
Signature of Candi	Name of Course In-charge INDoS No: XXXXXXXX	Name of Principal INDoS No: XXXXXXXX

### MTI Name

9-	
MTI No: XXXXXX	CERTIFICATE No: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
This is to certify that :	Name as in Passport
MTI Roll No :	Date of Birth (DD-MM-YYYY)
C.D.C. No.	Passport No. :
Indian National Database (INDoS No.)	
	has successfully completed  ONTHS PRE - SEA TRAINING FOR  GENERAL PURPOSE RATING  from (DD-MM-YYYY) to (DD-MM-YYYY)
	and
	has successfully completed
of not less than 6 mo	SHIPBOARD TRAINING  onths while sailing as Deck or Engine Rating on board ships belonging to

during the period (DD-MM-YYYY) to (DD-MM-YYYY) Name of the Company

and

has successfully completed

### STRUCTURED SHIPBOARD TRAINING PROGRAMME

as GP Rating Deck / Engine for the period of not less than 6 months shipboard training, and as evidenced in the Training and Assessment Record on (DD-MM-YYYY)

The above Training Programme conforms to the requirements of the STCW Convention 1978 (as amended), Chapter II, Section A-II/4 or Chapter III, Section A-III/4 and is approved by The Directorate General of Shipping, Government of India

Candidate Photo

**DD-MM** YYYY Issued at Place on

Date of Expiry: UNLIMITED

Signature

Signature

Signature

Signature of Candidate

Name of Course In-charge INDoS No: XXXXXXXX

Name of Principal INDoS No: XXXXXXXX

ANHEXURE -7

# Logo

# MTI Name

_090				
MTI No: XXXXXX		CERT	IFICATE No:	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
This is to certify th	at : Nam	e as in Passport		
MTI Roll No	: <u> </u>	Date	of Birth · (C	DD-MM-YYYY)
C.D.C. No.	: <u> </u>	Pass	sport No. : _	
Indian National Database (INDoS	No.) :			
		has successfully compl	eted	
6 MONTHS	CERTI	FICATE COURSE IN (DD-MM-YYYY) to (DD-	N MARITI <u>mm-yyyy)</u>	ME CATERING
		and		
		has successfully comp	leted	
belonging to _	Name of the	De sailing as Trainee CookAst , during the perion of the period of		
The abo Convention	0000 00 00	Programme conforms to the renember and DGS Training Circle ctorate General of Shipping,	Julai 10 01 202	o una lo appi di
Candio Pho		100000	-MM YYYY	
		Date of Expiry: UNLII	LU	
Signa	ature	Signature		Signature
Signature o	of Candidate	Name of Course In-o	XXX	Name of Principal INDoS No: XXXXXXXX
		MTI full Address for corres	pondence	XXA

including - Telephone/ Mobile No., and E-Mail ID