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भारत सरकार / Government of India
पोत परिवहन मंत्रालय / Ministry of Shipping
नौवहन महानिदेशालय / Directorate General of Shipping,
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JUN 2014

To,
All the pre-sea institutes

Subject : Submission of Placement Records for Pre-sea Courses

Sir,

As per DGS Circular No.1 of 2008 dated 24.3.2008, all the maritime training institutes approved and conducting pre-sea training courses leading to Certificate of Competency Exams, are required to provide the placement records of their passed out batches. However, it is observed that many pre-sea training institutes are not submitting their placement records to the Directorate regularly, and are not in compliance with guidelines

2. All the maritime training institutes are once again advised to submit the placement records of the batches passed out during last 3 years to the Directorate, in the prescribed format & online in e-samundra module, to the Directorate, within 7 days failing which appropriate action will be initiated against the defaulting institutes.

3. Further, the summary of the placement record be submitted immediately to the Directorate by e-mail [dgstrg@gmail.com]/fax in the following format :

Name of the Institute :						
Name of the Course :						
Approved intake per batch :						
Sr.No.	Date of commencement of the batch	Date of completion of the batch	No. of admitted students	No. of passed out students	No. of students actually placed onboard	

Yours faithfully,

[Ash Mohomad]

Asstt. Director General of Shipping [Trg]

o/c