

## Training Circular No. 14 of 2005

No:11-TR(34)/2005

Dated: May 25, 2005

### Subject : Faculty Approval

The Directorate has already issued guidelines for various courses prescribing requirement for that course including faculty requirement. The qualification of the faculty have also been stipulated in such course guidelines. At Present all such proposals of faculty approval are received in the Directorate and after scrutiny in consultation with Technical advisors, the approval is communicated. The Directorate has been considering to decentralize and delegate such authority to Academic Councils. It has therefore being decided that henceforth all such approval for faculty should be granted by Academic Council. This is being done to streamline the procedures and to reduce processing time.

2. In view of this all faculty approvals proposal should be submitted to respective Academic Councils in whose area the institute falls. It will be responsibility of Academic Council to ensure that faculty members are approved strictly as per guidelines.

3. For approval for Director / Capt. Supdt. / Principle / Head of Institute etc. proposal will continue to be sent to Directorate and Academic Council shall not give approval for these categories. Similarly, no approval for faculty over 65 years shall be granted by Academic Council. All such cases must be sent to this Directorate.

4. In case of any doubt they should refer the matter to Directorate with their recommendation and justification. Academic Council must also check during their scheduled / non - scheduled inspection that only approved faculty are conducting courses on regularly basis. Academic Council must mark and send one copy of such approval letter to the Directorate while issuing approval.

5. The above shall come into force w.e.f. **1<sup>st</sup> June, 2005**.

This issues with the approval of the Director General of Shipping & Ex - officio Addl. Secretary to the Govt. of India.

**Sd/-**

**(Naresh Salecha)**

**Sr. Dy. Director General of Shipping**