

# VAMS App User Manual - DGS Officer Level



Scan the QR or  
User can search eSamudra on Plyastore  
and download application.



Web Browser

User can visit the web link  
<https://smartcode.cmsuat.co.in/vms/#login>

The Directorate  
General of Shipping  
Government of India

Login your account using  
Mobile Number or Email

VISITOR DGS Official

Enter your Email & password to continue

Email  
Enter your email

Email can't be empty

Password  
Enter your password

Sign In

User needs to login with  
Official Email ID and  
Password

Hi, **DGS QA**  
Total visit : 8

Overview

0 APPROVED	1 PENDING
0 REJECTED	7 EXPIRED

New Pass for Approval

Ravndra  
Official  
Apr 22, 2025  
5:00 PM

Homepage After logged in  
i.e Appointment Overview  
Click on "**PENDING**" to  
check the appointment  
request

Pending appointments

Ravndra  
Apr 22, 2025  
5:00 PM  
Pending  
# 202504222

Click on Appointment  
Request

Check the appointment purpose, date & time etc.

For rejecting the request, Officer needs to mention remarks as it is mandatory.

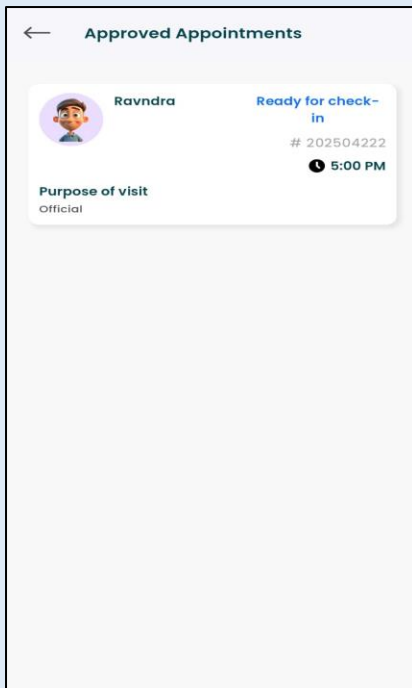
For Approving the request, Officer can mention remarks if necessary for appointment.

It will show the list of all approved appointment request

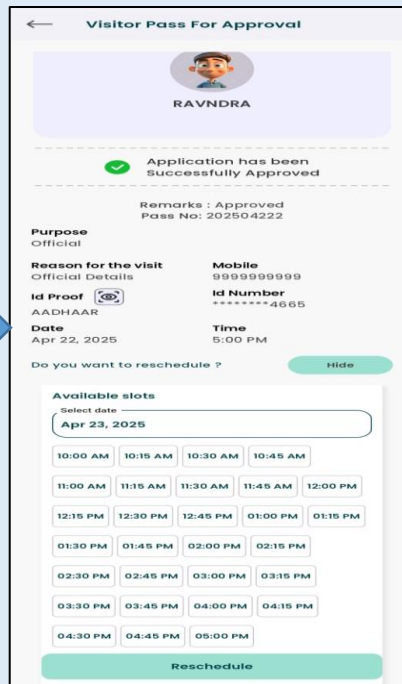
After clicking on "Dashboard" It will land to home screen, click on "APPROVED" option

After approving the request, it will show that "Application has been successfully approved" Click on "Dashboard"

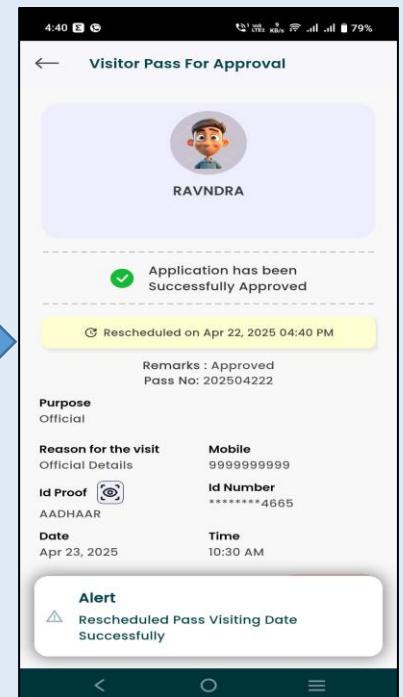
# Rescheduling the Appointment – DGS Officer



To reschedule select the approved appointment

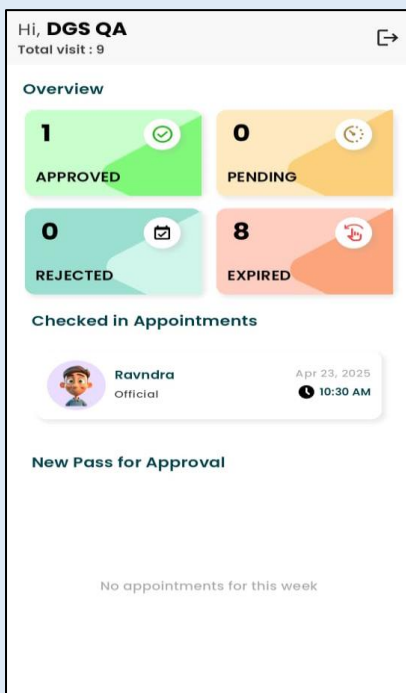


Select the new date and time, and click on “Reschedule”

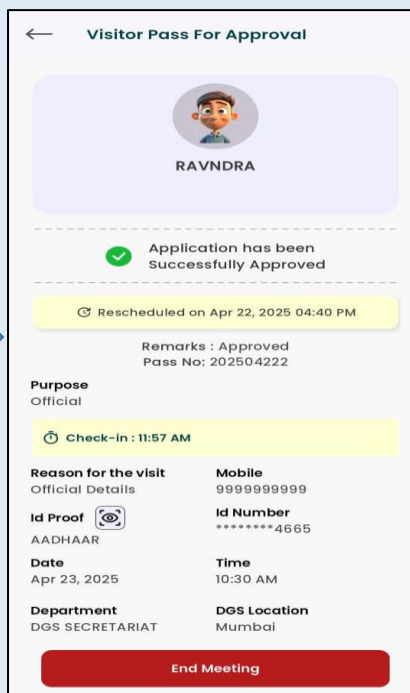


“Rescheduled Pass Visiting Date Successfully”

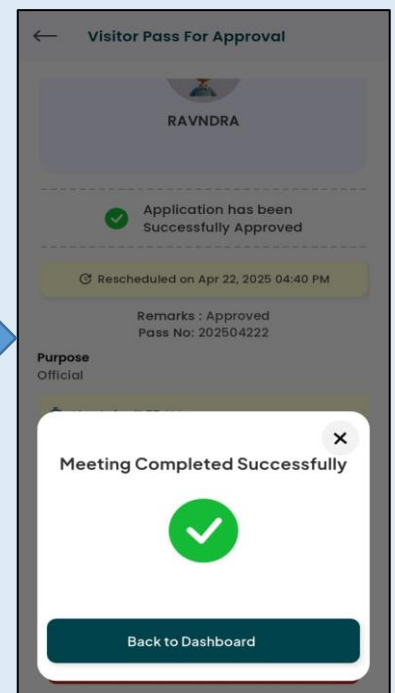
## Visitor Check-in Process



After visitor's checked in DGS Office and do a QR Scanning from Gatekeeper.



Officer needs to end the meeting by clicking on “End Meeting”



“Meeting Completed successfully”, click on Back to Dashboard